



MUNICIPALITY OF CAMPBELL'S BAY
January 9, 2024

MINUTES OF A REGULAR MEETING OF THE COUNCIL HELD ON JANUARY 9, 2024, AT TOWN HALL SITUATED AT 59 LESLIE STREET, MUNICIPALITY OF CAMPBELL'S BAY.

PRESENTS ARE:

Mayor Raymond Pilon

COUNCILLORS:

Stephanie Hébert-Shea

Josey Bouchard

Jean-Pierre Landry

Leen Matthyssen

Councillors Suzanne Dubeau-Pilon and Tim Ferrigan motivated their absences.

It is noted that a notice of meeting has been served to all members of Council who are not present at the opening of the meeting. (Art. 153 C.M.)

Also attending the meeting is Director General and Clerk-Treasurer, Sarah Bertrand.

OPENING OF THE MEETING

The above-named person's present forming quorum, the meeting is opened at 7:00 p.m. presided by Mayor Raymond Pilon.

001-01-2024 **ADOPTION OF THE AGENDA**

Motioned by Leen Matthyssen and resolved to accept the agenda as presented with the following addition: 10 c) Rink Attendant

Carried unanimously by all councillors

002-01-2024 **ADOPTION OF THE MINUTES – REGULAR MEETING OF DECEMBER 5, 2023, AND SPECIAL MEETINGS OF DECEMBER 14, 2023.**

Motioned by Jean-Pierre Landry and resolved to adopt the minutes of the last meeting of December 5, 2023, and Special Meetings of December 14, 2023, sent by email.

Carried unanimously by all councillors

QUESTION PERIOD

VISITORS: A visitor is present and a question period held.

URBANISM

003-01-2024 **INSPECTOR'S MONTHLY REPORT**

Motioned by Stephanie Hébert-Shea and resolved to accept the Municipal Inspector's monthly report and pertaining bill of services for the month of December 2023.

Carried unanimously by all councillors

004-01-2024 **DEMOLITION COMMITTEE**

Motioned by Jean-Pierre Landry and resolved to repeal resolution no 263-12-2023. It is noted that the original resolution no 084-04-2023 is the official resolution regarding the nomination of the Demolition Committee.

Carried unanimously by all councillors



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PUBLIC WORKS

005-01-2024 **DIRECTOR OF PUBLIC WORKS MONTHLY REPORT**

Motioned by Leen Matthyssen and resolved to accept the Director of Public work's monthly report for the month of December 2023.

Carried unanimously by all councillors

WATER-SEWER-TRANSFER SITE

PROGRAM FOR THE REDISTRIBUTION OF SUBSIDIES TO MUNICIPALITIES FOR THE DISPOSAL OF RESIDUAL MATERIALS

It is noted that the amount of the 2023 annual subsidy as well as the calculation method prepared by the Direction des matières résiduelles (Redevances pour l'élimination) - Ministère de l'Environnement, de la Lutte contre les changements climatiques, de la Faune et des Parcs is presented to Council.

RA CENTRE – RINK – PARKS

006-01-2024 **2024 WINTER CARNIVAL COMMITTEE**

WHEREAS the Municipality received \$950 from the MRC Pontiac financial aid program for winter events;

WHEREAS Council wishes to form a committee for the planning and preparation of the 2024 Winter carnival;

Motioned by Josey Bouchard and resolved that councillors Stéphanie Hébert-Shea and Leen Matthyssen sit on the committee as well as Jessica Nilsson, Special Projects Coordinator.

Carried unanimously by all councillors

OASIS PROJECT

It is noted that the Director General informs Council that the OASIS project can be postponed till 2025. Therefore, although the project was cancelled for 2024, the project can be budgeted and continued in 2025.

007-01-2024 **RINK ATTENDANT FOR 2024 SEASON**

Motioned by Leen Matthyssen and resolved to hire Shane Amyotte as rink attendant for the 2024 season.

Carried unanimously by all councillors

MRC REGIONAL REPORT

It is noted that the mayor gives a report regarding regional files.

FINANCE AND ADMINISTRATION

008-01-2024 **MONTHLY BILLS**

Motioned by Josey Bouchard and resolved to pay monthly bills as presented on the disbursement sheet of January 9, 2024, in the amount of \$104 592.00

Carried unanimously by all councillors



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Certificate of availability

I, Sarah Bertrand, Director general of the Municipality of Campbell's Bay, certifies that there are funds available for the above-approved expenses.

Given in Campbell's Bay, this, the 9th day of January 2024

Sarah Bertrand, DGGT

009-01-2024 **AUTHORIZATION OF EXPENSE - PURCHASE OF NEW SNOWBLOWER**

Motioned by Josey Bouchard and resolved to approve the expense of \$3300 plus taxes for the purchase of a new snowblower. The expense is allocated from the budget item: Capital Expense Equipment.

Carried unanimously by all councillors

010-01-2024 **RESOLUTION TO APPROVE THE 2024 BUDGET FOR THE CAMPBELL'S BAY OMH.**

CONSIDERING THAT the Société d'Habitation du Québec sent the 2024 budget for the Campbell's Bay OMH building;

CONSIDERING THAT the Municipality contributes 10% of the budget deficit, therefore representing an amount of \$3 962;

Motioned by Stéphanie Hébert-Shea and resolved to approve the payment of \$ 3 962 for the 2024 budget deficit. The expense is allocated from the budget item: OMH Deficit.

Carried unanimously by all councillors

011-01-2024 **RESOLUTION TO APPROVE THE 2023 BUDGET FOR THE CAMPBELL'S BAY OMH.**

CONSIDERING THAT the Société d'Habitation du Québec sent a revised 2023 budget for the Campbell's Bay OMH building;

CONSIDERING THAT the Municipality contributes 10% of the budget deficit, therefore representing an amount of \$5 089;

Motioned by Stéphanie Hébert-Shea and resolved to approve the payment of \$ 5 089 for the 2023 budget deficit. The expense is allocated from the budget item: OMH Deficit.

Carried unanimously by all councillors

NOTICE OF MOTION AND PRESENTATION OF DRAFT BYLAW 101-2024

A notice of motion and presentation of draft bylaw no 101-2024 regarding the imposition of the rates of property tax and services for the fiscal year 2024 and the conditions of collection is given by councilor Jean-Pierre Landry.

012-01-2024 **AUTHORIZATION OF PAYMENT OF INCOMPRESSIBLE EXPENSES FOR THE YEAR 2024**

Motioned by Jean-Pierre Landry and resolved to authorize the Director General to pay all irreducible expenses provided for in the budget. **It is noted that** incompressible expenses are those that are fixed or unavoidable due to obligations that the municipality has contracted, or the need to make these expenses for the purposes of the operation of the municipality.

Carried unanimously by all councillors



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CIVIL SECURITY AND FIRE SAFETY SERVICE

013-01-2024 **CHIEF'S MONTHLY REPORT**

Motioned by Josey Bouchard and resolved to accept the Director of fire safety service's monthly report for December 2023.

Carried unanimously by all councillors

014-01-2024 **AUTHORIZATION OF EXPENSE AND 2024 TRAINING NEEDS – FSS**

Motioned by Leen Matthyssen and resolved to approve the expense for 3 FF1 training for Vince Belland, Aaron Jenkins and Henry Iskandhar and 1 Non-Urban Officer training for FF Corey Dubeau. The expense is allocated from the 2024 budget item: Fire Training

Carried unanimously by all councillors

015-01-2024 **2023 FSS MONTHLY PRACTICES ATTENDANCE**

It is noted that Josey Bouchard requests to go In-Camera from 8:14 to 8:45 p.m.

Motioned by Leen Matthyssen and resolved that the Mayor and Director General meet with the firefighter that has attended fewer than 2 monthly practices for the year 2023.

It is also resolved that the Director General, in coordination with the MRC Pontiac Civil Security Department, prepare a draft policy and procedures regarding the attendance of the 12 monthly FSS practices.

Carried unanimously by all councillors

CORRESPONDANCE

It is noted that correspondence is read to Council.

016-01-2024 **AUTHORIZATION OF EXPENSE – CONTRIBUTION DONATION TO THE GOLDEN AGE CLUB**

Motioned by Leen Matthyssen and resolved to authorize the expense of \$1 200 as a donation to the Golden Age Club. The expense is allocated from the budgetary item: Public Relations.

Carried unanimously by all councillors

017-01-2024 **LETTER RECEIVED - DONATION OFFER OF BUILDING AND PROPERTY 136-140 FRONT STREET**

WHEREAS a letter was received regarding the offer of donation of the building and property located at 136-140 Front Street - File number 9665 99 2523 00;

Motioned by Leen Matthyssen and resolved to decline the offer of donation. **It is noted that** the Director General will prepare a letter of response.

Carried unanimously by all councillors

018-01-2024 **CLOSING OF THE MEETING**

Motioned by Josey Bouchard and resolved to adjourn the meeting at 8:52 PM.

Carried unanimously by all councillors

Raymond Pilon
Mayor

Sarah Bertrand
Directrice générale, greffière-trésorière