



MUNICIPALITY OF CAMPBELL'S BAY
Special Meeting
March 20, 2024

MINUTES OF A SPECIAL MEETING OF THE COUNCIL HELD ON MARCH 20, 2024, AT THE RA HALL SITUATED AT 2 SECOND STREET, MUNICIPALITY OF CAMPBELL'S BAY.

PRESENTS ARE:

Mayor Raymond Pilon

COUNCILLORS:

Stephanie Hébert-Shea

Jean-Pierre Landry

Leen Matthyssen

Suzanne Dubeau-Pilon

Tim Ferrigan

Josey Bouchard

Also attending the meeting is Director General and Clerk-Treasurer, Sarah Bertrand.

OPENING OF THE MEETING

The above-named person's present forming quorum, the meeting is opened at 5:46 p.m. presided by Mayor Raymond Pilon.

CM. SECTION 153 - CALLING A SPECIAL MEETING

It should be noted that the notice of meeting was served in accordance with Article 153 of the Québec Municipal Code

082-03-2024 **ADOPTION OF THE AGENDA**

Motioned by Leen Matthyssen and resolved to accept the agenda as presented.

Carried unanimously

It is noted that Jean-Pierre Landry requests in camera session at 5:46 p.m.

It is noted that Jean-Pierre Landry requests out of camera session at 6 p.m.

083-03-2024 **ADMINISTRATIVE ASSISTANT POSITION**

WHEREAS the administrative assistant, Samantha Dagenais has submitted her resignation to the Director General on March 18, 2024;

WHEREAS the position will be vacant as of April 5, 2024;

Motioned by Josey Bouchard and resolved to post the administrative assistance posting immediately.

Carried unanimously

084-03-2024 **TEMPORARY OFFICE HOURS**

Motioned by Stéphanie Hébert-Shea and resolved to close the office on Mondays, effective April 8 2024, while the administrative assistant position is vacant.

Carried unanimously

085-03-2024 **AUTHORIZATION OF EXPENSE – AC UNITS – RA HALL – BAR AREA**

Motioned by Tim Ferrigan and resolved to authorize the installation of an AC unit in the bar area. The expense of \$3 475 plus taxes is admissible from the PRABAM program.

Carried unanimously



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086-03-2024 **NEW FLOORING COUNCIL ROOM**

Motioned by Suzanne Dubeau Pilon and resolved to authorize the expense of up to \$2500 for new flooring in the council room.

Carried unanimously

087-03-2024 **AUTHORIZATION OF EXPENSE – LEGAL OPINION – FSS AGREEMENT**

Motioned by Stéphanie Hébert-Shea and resolved to authorize the purchase of \$1200 for a second legal opinion from RPGL Avocats regarding fire safety service agreement with the Municipality of Litchfield. The expense is allocated from the budgetary item: Legal fees.

Carried unanimously

088-03-2024 **CLOSING OF THE MEETING**

Motioned by Suzanne Dubeau-Pilon and resolved to adjourn the meeting at 6: 16 p.m.

Carried unanimously

Raymond Pilon
Mayor

Sarah Bertrand
Director General/Clerk-treasurer