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MUNICIPALITY OF CAMPBELL'S BAY
SPECIAL MEETING
JULY 14 2026

MINUTES OF A SPECIAL MEETING OF THE COUNCIL HELD ON JULY 14, 2026, AT THE TOWN HALL LOCATED AT 59 LESLIE STREET, MUNICIPALITY OF CAMPBELL'S BAY

PRESENT:
Mayor, Raymond Pilom
COUNCILLORS:
Tim Ferrigan
Willy Rivet
Denis Jr. Dagenais
Stéphanie Hébert-Shea

Councillors Suzanne Dubeau-Pilon and Leen Matthyssen motivated her absence.

Also present at the meeting was the Director General and Clerk-Treasurer, Sarah Bertrand.

OPENING OF THE MEETING

The persons present constituting quorum; the meeting was called to order at 7:06 p.m. under the chairmanship of Deputy Mayor Tim Ferrigan.

MUNICIPAL CODE – SECTION 153 – NOTICE OF SPECIAL MEETING

It is noted that the notice convening this special meeting was served in accordance with Section 153 of the Municipal Code of Québec.

166-07-2026 **ADOPTION OF THE AGENDA**

Moved by Tim Ferrigan and resolved to adopt the agenda as presented.

Carried unanimously by all councillors present.

167-07-2026 **AUTHORIZATION TO DELAY THE CONSTRUCTION START DATE**

WHEREAS the Municipality has submitted a financial assistance application under the Canada Strong Communities Fund;

WHEREAS the Municipality wishes to preserve the project's eligibility under this program; THEREFORE, it is moved and resolved:

Moved by Willy Rivet and resolved that the Municipality communicate and confirm to Les Entreprises QMD Inc. the postponement of the construction start date pending a decision regarding the Municipality's financial assistance application under the Canada Strong Communities Fund.

Carried unanimously by all councillors present.

168-07-2026 **AWARD OF CONTRACT – CONSTRUCTION OF THE NEW INTERMUNICIPAL FIRE STATION – LES ENTREPRISES QMD INC.**

WHEREAS the Municipality of Campbell's Bay and the Municipality of Litchfield entered into an intermunicipal agreement respecting the joint provision of fire safety services, signed on June 12, 2024;

WHEREAS the Municipality of Litchfield confirmed, by Resolution No. 2026-06-114, its financial participation corresponding to 50% of the costs of the new intermunicipal fire station construction project;

WHEREAS the Municipality of Campbell's Bay is acting as the municipality responsible for the tendering process and the completion of the project;

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WHEREAS the plans and specifications for the construction of the new intermunicipal fire station were prepared by Prisme Architecture, which was retained for this purpose by Resolution No. 174-07-2024, adopted on July 2, 2024;

WHEREAS on February 10, 2026, the Municipality published a public call for tenders on the Government of Québec's Electronic Tendering System (SEAO) for the construction of the new intermunicipal fire station located at 1362 Route 148, Campbell's Bay;

WHEREAS several addenda were issued during the tendering period, notably to postpone the deadline for the receipt of tenders and to provide clarifications to bidders;

WHEREAS the tenders were received and publicly opened on April 21, 2026, at 2:00 p.m., in accordance with the terms and conditions set out in the tender documents;

WHEREAS the following six tenders were received, including taxes:

Bidder	**Amount**
Les Industries CAMA	**$10,287,604.28**
Beaudoin Construction	**$10,145,394.00**
Les Entreprises QMD Inc.	**$9,937,235.63**
Groupe GMR Construction Inc.	**$10,278,931.14**
Ed. Brunet et Associés Canada Inc.	**$10,701,139.44**
Defran Incorporée	**$11,334,112.25**

WHEREAS Prisme Architecture analyzed the tenders received and confirmed that the tender submitted by Les Entreprises QMD Inc., in the amount of $9,937,235.63, including taxes, is the lowest compliant tender meeting the requirements of the tender documents;

WHEREAS the new intermunicipal fire station construction project is eligible for maximum financial assistance of $5,869,500 under the Programme d'amélioration et de construction d'infrastructures municipales (PRACIM), in accordance with the financial assistance commitment letter dated June 2, 2026;

WHEREAS Municipal Council adopted Borrowing By-law No. 104-2026, authorizing an expenditure and a loan to finance the new intermunicipal fire station construction project, which received the approval of the Minister of Municipal Affairs on July 10, 2026;

WHEREAS the Municipality also submitted an application for financial a**ssistance under the Canada Strong Communities Fund, under file number BCSF-002777;**

WHEREAS the Municipality wishes to award the contract within the validity period of the tender while preserving the project's potential eligibility for this financial assistance;

WHEREAS the awarding of the contract does not constitute authorization for the contractor to mobilize on the worksite, commence the work or incur expenses that could compromise the project's eligibility under the financial assistance program;

THEREFORE, it is moved by Denis Jr. Dagenais and resolved:

THAT the preamble to this resolution form an integral part hereof as though fully reproduced herein;

THAT Municipal Council award to Les Entreprises QMD Inc., the lowest compliant bidder, the contract for the construction of the new intermunicipal fire station located at 1362 Route 148, Campbell's Bay, in the amount of $9,937,235.63, including taxes, in accordance with its tender and with the plans, specifications, addenda and other tender documents;

THAT, notwithstanding the awarding of the contract, no mobilization, work on the worksite or expenditure related to the performance of the work be authorized before the contractor receives written direction from the Municipality;

THAT the issuance of the order to commence the work be determined based on the Municipality's receipt of a response to its application for financial assistance under the Canada Strong Communities Fund, or until the Municipality provides written notice to that effect;

THAT preparatory meetings, planning, the submission of contractual documents, preparation of the schedule and other preliminary administrative steps may nevertheless be carried out, provided that they do not constitute commencement of the work and do not compromise the project's eligibility for the financial assistance requested;

THAT the Mayor, Mr. Raymond Pilon, and the Director General and Clerk-Treasurer, Ms. Sarah Bertrand, be authorized to sign, for and on behalf of the Municipality, the contract and any document necessary to give full effect to this resolution;

THAT any amendment to the contract be authorized in advance in accordance with the Municipality's contract management policy, municipal by-laws and applicable delegations of authority.

Carried unanimously by all councillors present.

169-07-2026 **TEMPORARY FINANCING – BORROWING BY-LAW NO. 104-2026 – CONSTRUCTION OF A NEW FIRE STATION**

WHEREAS the Municipality of Campbell's Bay and the Municipality of Litchfield entered into an intermunicipal agreement respecting the joint provision of fire safety services, signed on June 12, 2024;

WHEREAS the Municipality of Litchfield confirmed, by Resolution No. 2026-06-114, its financial participation corresponding to 50% of the costs of the new intermunicipal fire station construction project;

WHEREAS the Municipality of Campbell's Bay is acting as the municipality responsible for the tendering process and the completion of the project;

WHEREAS the new intermunicipal fire station construction project benefits from financial assistance in the amount of $5,869,500 under the Programme d'amélioration et de construction d'infrastructures municipales (PRACIM), in accordance with the financial assistance commitment letter dated June 2, 2026;

WHEREAS Municipal Council adopted Borrowing By-law No. 104-2026 on June 9, 2026, authorizing an expenditure and a loan in the amount of $10,979,565 for the construction of a new intermunicipal fire station, which received the approval of the Minister of Municipal Affairs and Housing on July 10, 2026;

WHEREAS temporary financing must be obtained from the Caisse Desjardins des Rivières de Pontiac to cover the expenditures provided for under Borrowing By-law No. 104-2026 until the permanent financing of said by-law;

THEREFORE, moved by Stéphanie Hébert-Shea and resolved:

THAT the Council of the Municipality of Campbell's Bay authorize an application for temporary financing from the Caisse Desjardins des Rivières de Pontiac for the expenditures provided for under Borrowing By-law No. 104-2026, up to a maximum amount of $10,979,565;

THAT Council authorize Mr. Raymond Pilon, Mayor, and Ms. Sarah Bertrand, Director General and Clerk-Treasurer, to sign, for and on behalf of the Municipality, all documents necessary or related to this temporary financing.
Carried unanimously by all councillors present.

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CLOSING OF THE MEETING

170-07-2026

Moved by Denis Jr. Dagenais and resolved to adjourn the meeting at 7:55 p.m.

Carried unanimously by all councillors present.

Raymond Pilon
Mayor

Sarah Bertrand
Director General/Clerk-Treasurer